

## Skylake Emergency Preparedness Committee Guidelines for Member Participation

A committee member will:

1. Report to the EPC Committee Chair.
2. Actively participate in the work of the committee.
3. Work within the scope of the committee's mandate and policy.
4. Read required materials in advance of meetings.
5. Attend required meetings. If three (3) meetings, whether in person or by conference call, are missed, the member may be requested to leave the committee.
6. Notify the Chair and immediately if circumstances prevent participation on the committee.
7. Work as part of a team toward fulfilling the committee's goals.
8. Participate in EPC events, training or outreach activities within Skylake.
9. Promote the EPC Vision Statement  
Building a safer future through effective partnerships of local government, emergency services, private sector, and volunteer agencies and the citizens of White County to save lives, protect property and reduce the effects of disasters through preparedness, prevention, planning, response, and recovery activities.
10. Be familiar with all aspects of the committee's work, including the scope of work, subjects under discussion, and be a valuable resource to the residents and community of Skylake.